

Escrick Parish Council

Minutes of Escrick Parish Council meeting held at 7.30pm in Escrick & Deighton Club on MONDAY 3rd February 2020.

Part 1

- 20023: **Welcome: Chair welcomed Councillors and members of public to the meeting.**
- 20024: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Coulson, Cllr Cunningham, Cllr Moran Cllr J Reader, Cllr Rees, Cllr Rowson and 4 members of the public including District Cllr N Reader.
 - b. Apologies: No apologies received.
- 20025: **Declarations of interests:** Cllr N Bartle declared an interest in 2019/1311/HPA as a neighbour to the application.
- 20026: **Public correspondence received:**
- a. Resident raised concern that the 415 bus has on two occasions left passengers behind at the bus stop. Bus company contact details given to resident. Noted.
 - b. Resident informed Parish Council that they have raised a noise pollution complaint with Selby District Council regarding the abattoir. Noted.
 - c. Queen Margaret's School informed the council about their coronavirus precautionary measures. Noted.
- 20027: **Public session:** Nothing to report.
- 20028: **District and County Councillor updates:**
- a. District Councillor N Reader; Reported new recycling bins have been delivered.
 - b. County Councillor Musgrave; not present.
- 20029: **Minutes:** It was resolved to accept the minutes of the Parish Council monthly meeting and the minutes of the Finance and Admin Committee meeting both held on 6th January 2020 as a true and correct record.

Planning

- 20030: **Planning, new applications:**
- a. 2019/1353/HPA: 14 Dower Park, Escrick. Proposed single storey extension. Resolved no objections.
- 20031: **Planning determinations: Determinations made since last meeting.**
- a. 2019/0575/FUL: 2 Carr Lane, Escrick. Proposed demolition of existing extension and conservatory and erection of detached building. Permitted.
 - b. 2019/1009/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Proposed reduction of limb over highway by 3.6-4 meters to 1 No Oak (T7) covered by TPO 1/1993. Permitted.

- c. 2019/1209/HPA: York House, 1 Dower Park, Escrick. Proposed erection of first floor side and single storey extension, alterations to fenestration and adjustment of vehicular access. Permitted.
- d. 2019/1257/HPA: Narbeth, 10 Carr Lane, Escrick. Proposed erection of double storey side extension to existing detached house, with works to replace and relocate existing front porch to front elevation, and alter existing windows, with single storey extension to rear of property forming new kitchen dining room. Permitted.
- e. 2019/1013/ADV: Bell Farm, Riccall Road, Escrick. Advertisement consent for 15 No signs on fence, 4 banner signs and 2 No raised signs. Permitted.
- f. 2018/0577/LBC: Queen Margaret's School, Escrick Park Gardens, Escrick. Listed building consent for proposed reroofing of Scarborough House and associated works. Permitted.
- g. 2019/1288/TCA: Toorak, 16 Carr Lane, Escrick. Application to remove 1no. conifer (T1) within the conservation area. Permitted.

20032: **Planning, ongoing:**

- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site. CYC have confirmed receipt of EPC consultation response but have not had chance to look at the control measures requested yet. They are waiting further confirmation regarding flooding compensation as it is in flood zone 3. No information on when it is going to committee yet. Ongoing.
- b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry. Ongoing.
- c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. May go to committee 25 February but not had confirmation.
- d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. Ongoing.
- e. NY/2019/0136/ENV: Land adjacent to Escrick Business Park. Ongoing.
- f. 2019/1311/HPA: 32 Wenlock Drive, Escrick. Proposed 2 storey side and rear extensions, with 1st floor balcony, to create additional living accommodation. EPC have not been reconsulted on the amended plans. Councillors object due to size and scale of the proposed extension. Changes to windows and flat roof proposed has been amended to pitched roof raising the height. Roof terrace access has been amended to Juliet balcony, but roof terrace maintained; access could be reinstated in future and roof terrace still needs to be deleted to protect neighbours from overlooking amenity issues. EPC to resubmit previous comments and reiterate concerns.

20033: **Planning, Neighbourhood Plan: A first review on the Selby Local Plan.**

- a. Summary given by Cllr Coulson. New plan will run to 2040 (current plan is up to 2027). Aim to be adopted in 2023. Current NDP's will feed into it. Various growth options to comment on in the consultation featuring employment, infrastructure, housing and proposed locations. Consultation open until 6th March 2020. Councillors to send comments to Cllr Coulson by mid-February. Parish Council response to be agreed at next meeting. Public consultations being held at various locations (closest being Riccall on Thursday 6th February 2020).

20034: **Planning, Neighbourhood Plan:**

- a. Update given by Cllr Rees on why we are doing the NDP, where we are in the cycle and key decisions we need to make on the following;
 - i. Housing development stream; process for assessing development proposals – use of criteria

- ii. Community stream. How we get some of the emerging projects launched.
- b. Initial draft of the site selection criteria considered. Concern raised about continuing with this. Redraft to be developed in conjunction with the criteria developed by ARUP for SDC's local plan with full explanations. Resolved to request a meeting with the consultants to explain the process fully and get guidance on the selection criteria and if it is something they can help with going forward.
- c. Cllr Rees tendered his resignation from the NDP working group and Parish Council from 28 April 2020. Resourcing required to take over the work after that point. Budget from the grant remains in place for use of consultants for a further 9 days.

Highways

- 20035: **Highways: A19/Skipwith Road traffic light scheme.**
- a. No update. Meeting with Highways has been requested. Awaiting date.
- 20036: **Skipwith Road vehicle activated speed sign scheme.**
- a. Continued analysis of the stats provided is being carried out. To be published on the website. Suggestion made to switch off the display in order to have comparable figures to work on. Residents from neighbouring properties have reported significant improvements to vehicle speeds, albeit Cllr Moran noted the impact was not noticeable further south on Skipwith Road.
 - b. Awaiting quotes for additional locations for the sign. To be discussed further at next meeting.
- 20037: **Ongoing highways issues:**
- a. Update on ongoing highways issues reported to NYCC at December 2019 meeting (listed below);
 - i. Surface water flooding. Drains have all been cleared.
 - ii. No vehicles/no entry signage for Carrs Meadow footpath has been installed.
 - iii. Badly worn H bar marking at Main St/Carr Lane junction; no progress.
 - iv. Overgrown foliage on A19; no progress.
 - v. Foliage in visibility splay at Carr Lane / Skipwith Road junction; some pruning has been done but not far enough back. Clerk to contact NYCC.
 - b. Old Glade Road junction near Glade Farm issue has been reported to Escrick Park Estate. Estate have confirmed that the entrance will no longer be used.
- 20038: **Dropped kerb request:**
- a. Councillors resolved to make a request to NYCC for additional dropped kerbs in the village for wheel-chair access. NYCC currently work on a two year rolling programme for this type of improvement. The allocation for 2020 has already been approved, therefore the request will be put forward for 2021. Councillors resolved that priorities are across the entrance of The Glade on Carr Lane and at junction of Carr Lane at Skipwith Road. Followed by the two Wenlock entrances and the Dower Chase entrance. Clerk to contact NYCC.

Maintenance

- 20039: **Maintenance issues:**

- a. Cllr J Reader reported cars are parking tight to the hedge in the village making enforcing pedestrians onto the road. To send list of addresses to Clerk to report to NYCC.
- b. Pavement parking issues highlighted and enforcement problems explained.
- c. Councillors reminded to report problems with bins being left out / causing an obstruction to Selby District Council.
- d. Playing fields hedge has been cut.

Finance and Governance

20040: Finance report (RFO):

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£11,424.80	£24350.58
ii.	Payments made since last meeting		
	S Look (Clerk's December salary)	-£	
	S Smowton- laptop support	-£60	
	Autela Payroll Oct-Dec 2019	-£47.08	
	Clerks expenses	-£191.94	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	Nil
iv.	Receipts:		
	NYCC Grass cutting refund	£315.77	
	Savings account interest	£16.23	
v.	Account balances as at 27 Jan 2020:	£10770.10	£24682.58
vi.	Uncleared cheques:		
	CH Guest (October salary)	-£365.20	

- b. Routine payments to be made:

vii.	S Look (Clerk's January salary)	-£	-
viii.	Escrick Park – Escrick Playing Field Rent	-£10.00	
ix.	Ark facilities Ltd - Annual grass cutting	-£3864.00	

- c. Purchases / exceptional payments to be approved and made:

x.	TWM Traffic Control Systems Ltd	-£4152.30	
xi.	Clerks expenses	-£93.60	
xii.	J Massey – Leaf/moss clearing	-£50.00	
xiii.	R Rowson – 'no motor vehicles' sign for Carrs Meadow	-£39.60	

- d. Noted the following liabilities have been incurred but invoices not yet received:
 - i. Annual street lighting electricity 2018/19 (NYCC).
- e. It was resolved that all payments and transactions are noted and approved.

20041: Policy and governance:

- a. Resolved to adopt the Discipline policy as recommended by NALC.
- b. Resolved to adopt the Grievance policy as recommended by NALC.
- c. Resolved to approve the amended Complaints Procedure.

Other items

20042: **Correspondence received:**

- a. YLCA Branch meeting. 12th February 2020. Clerk to attend. Noted.
- b. Recycling and refuse collection update. Issue raised regarding 4 weekly collections under new scheme and the misrepresentation of facts in the initial consultation. Resolved that councillors wishing to take further action can do so as residents.
- c. Resolved to approve Escrick 10K organising committee holding the 10k event on Sunday 16th August 2020.

20043: **Councillor vacancies:**

- a. Councillors resolved to accept the co-optio of Ian Reynolds and Terry Chambers.
- b. Acceptance of Office and Register of interest form to be completed for next meeting.

20044: **Items for the next meeting**

- a. Confirmed the next ordinary meeting of the Parish Council is to be held on Monday 2nd March 2020.

Part 2

20045: **Confidential business:** Resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

20046: **War memorial bus shelter:**

- a. No progress.

Meeting closed at 21:00.

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 2nd March 2020